



Financial Aid Appeal Form

1500 College Parkway, Elko, NV 89801 –Website: www.gbcfinaid@gbcnv.edu

e-mail: financial-aid@gbcnv.edu

Fax: 775-753-2390

Phone: 775-753-2399

Student Name _____ ID# _____

Address _____ City _____ ST _____ ZIP: _____

Email: _____ @ _____ Cell# _____ Home# _____

Your Appeal must be received by the following deadline in order to receive financial aid for the given semester

Fall Semester	Spring Semester
October 1st	March 1st

Complete appeals will be reviewed by the Financial Aid Appeals Committee, which will determine whether or not an exception to the Satisfactory Academic Progress Policy is warranted. Through this appeal, the student must demonstrate that **extenuating and/or unusual circumstances occurred which were beyond the students control**. Examples may include illness, injury, death of a family member or other special circumstances.

- Examples of appeals that would **not be considered** extenuating circumstances would be loss of internet connection, unable to buy books, accepted a new job, lack of childcare or lack of knowledge of the (SAP) Satisfactory Academic progress Policy.
- You may be asked to submit a Plan of action and meet with a counselor if the Appeals Committee deems it necessary.

Note: Submitting an appeal does not guarantee that your request will be approved.

Please indicate the policy for which you seek an exception. Check all that Apply:

☐ **Satisfactory Progress**

☐ **Maximum Credit**

PLEASE SUBMIT THE FOLLOWING:

- ☐ **Appeal Form:** Your signature is required below. This appeal is only for the purposes related to the receipt of financial aid.
- ☐ **Personal Statement:** Your statement must include the reason(s) you failed to meet SAP standards **AND** what has changed that will allow you to meet that SAP standards by the end of the semester. For Maximum Credit Appeals, also include your expected graduation date.
- ☐ **Documentation:** Third party documentation must be attached supporting all extenuating and/or unusual circumstances detailed in your letter. Examples: Medical records, obituary/Death certificate or court papers.
- ☐ **Transcript:** Unofficial is acceptable (can be printed from MYGBC) – Must be attached.
- ☐ **If submitting a Maximum credit Appeal:** You must submit a Degree Audit report and complete the second page of this form.

Student Certification Section:

By signing below, I certify that I have read and understand the information on this form. I also certify that all information submitted with this appeal is accurate and true, to the best of my knowledge, that all copies are unaltered, and that all documentation has been appropriately obtained. I understand that monetary or criminal penalties may be imposed for fraud committed in relation to obtaining Federal Financial Aid. In the case of submitting Satisfactory Academic Progress holds, I further certify that I have read and understand the stipulations of the Satisfactory Academic Progress Policy. I further understand that if my appeal is denied I am responsible for any payments that are due to the school.

Student Signature: _____ Date: _____

WARNING! If you purposely give false or misleading information on this form to help establish eligibility Federal Financial Aid, you may be subject to a \$10,000.00 fine, prison sentence, or both



Financial Aid Appeal Form

Maximum Credit Appeal Form

Your declared degree objective: _____

Total number of credits: _____

Additional credits not listed above that are required to complete your GBC degree(s): _____

How many credit total has the student transferred to GBC: _____

Of those transfer credits, how many fulfill requirements for the student's current GBC Major(s) _____

Anticipated Graduation Date: _____

Advisor's Academic Endorsement

This plan of study has been reviewed and discussed with the student. **A copy of this plan will be maintained in the student's academic file for future reference.**

Academic Advisor's Signature

Academic Advisor's Name (Print)

Date

Academic Department

Campus Site

Advisor's Comments

Student Certification

By signing this form, I understand that I must only enroll in classes that are going towards my GBC degree(s).

Student signature

Date